

**New York Institute of Photography**

Please read through this index information and the Unit 5 Study Guide before you listen to the audio presentation for this Unit. As an unknown New York comedian and plumber used to say: "If you're not confused, you're not paying attention!" The creation of a good distance education course is a little bit like a taffy pull. You need more than one mind and two hands to get the job done. But, with any team effort, there are sometimes unexpected changes that get made along the way. The audios for Unit Five were recorded shortly before the final edits were made on the lessons and the Course CD-ROM was assembled. We made a few changes at deadline, principally because we found out that because this Unit is so filled with practice exercises that we had some space issues on the CD-ROM. All the information you need is on these audios, but a few things have been switched around. Just consult this index before you listen to each segment and you'll get everything in the right order. We apologize for the confusion, but remember it means you're paying attention!

**Audio CD 1**

**Track 1 (35:47) — Color Management**

The tracks as listed on the CD are reversed. Jim decided to switch the order of these two lessons to make content flow more user friendly for students. So on CD 1 we first discuss Color Management, which became Lesson 24, not Lesson 23 as stated on the audio. On the second track we discuss what is now the first lesson, Sharing Your Work. That means you should listen to the second track first for Sharing Your Work, and then listen to the first track for Lesson 24 Color Management. Ignore the labeling on the CD because that's reversed as well. Got it? Good.

- Introduction - What it takes.
- Now we're the Labs.
- Consistency is Key.
- Sending a proof with a digital file.
- Color is Perceptual.
- Color Profiles.
- Paper.
- Color Management is getting easier.

**Track 2 (23:02) — Output Options and Sharing Your Work**

- When and where output starts.
- Pixel gluttons.
- Compression: Shooting raw vs. jpeg vs. tiff.
- Ease of contemporary output options.
- CD Portfolios.

**Audio CD 2**

**Track 1 (38:58) — Tips and Shortcuts**

Lesson 25, Photoshop Tricks and Shortcuts is a valuable lesson for all students. In the audio, you'll hear us refer to 15 tips in the lesson and discuss a few of them in detail on the audio. But, because you're paying attention, you'll count the tips in the Lesson and see that there are only 12. That's because it was this lesson where we had to cut three tips to avoid overloading the Unit 5 CD-ROM. But we didn't toss the tips overboard, we simply moved them. You'll find the tips on Hand Coloring, Altering White Balance, and Create Your Own Special Effects Instantly in the Unit 5 WebCenter. That does mean that we refer to the tips by number and the numbering has changed.

- Photoshop: Experimentation and Freedom.
- Utilizing the potential of Photoshop.
- Finding Inspiration.

- Exercise: Using Variations to set the Mood
- Exercise: Create a contact sheet
- Hand Coloring This tip and three others referred to are now on the Unit Five WebCenter.
- Exercise: Straightening Horizon Lines
- Exercise: Backlighting
- Traditional film media to digital darkroom.

**Track 2 (20:39) — Web Techniques 1**

- Save for the Web.
- How images travel on the Web.
- How you want your images to appear on the Web.
- Planning, organizing and design a Web site.
- Monitor display sizes.

**Audio CD 3**

**Track 1 (39:47) — Black and White Techniques**

- Introduction.
- Chemical vs. Digital Darkroom.
- Image Capture and Film Options.
- Output.
- Size and Paper.
- Ink Stability.
- Duotone Process.

**Track 2 (20:39) — Filters**

- What you can do with them.
- Use filters intelligently.
- Practical applications.
- Fade filter command.
- Filters and Computer Memory.
- Sharpening tools.

**Track 3 (16:51) — Legal Advice for Photographers**

As you read in the lesson, we decided to double the content in this business installment so we could cover more material. The decision was easy to devote the written lesson to portfolios and take up the discussion of some basic legal issues on the audio portion.

- Copyright.
- How to know when you need a model release.